



Scott Carrlee

Hi Della, How are things in Fairbanks? Are you still working with Pete at the Air museum?

Della Hall

Yes, I am still working part time at the air museum...and currently full time on a grant at the Museum of the North

Scott Carrlee

Hey that is great, you seem busy. I heard that the air museum is getting a visit from an Archivist

Della Hall

yes, ha ha, it is busy, but great! I am also consulting for the Railroad museum.

Next week Dean Dawson will be here to consult with us! Very grateful for the opportunity

we are hoping to make the archives a project for an intern to tackle this summer

Scott Carrlee

wow the railroad museum too! That is great. Those little museums can really use your help

SO will there be an intern this summer?

Della Hall

well, that's the plan. Pete is going to contact someone this week about it

hopefully they accept the offer!

Scott Carrlee

good

Della Hall

yeah, i can't even begin to think about tackling the archives right now, so an intern would be wonderful

Scott Carrlee

Hi Erika

Erika Brown

Hi guys

Scott Carrlee

Well we have Ketchikan and Fairbanks. Opposite ends of the state!! What is the weather like in k-town? We usually get your weather a few days later

Erika Brown

It is starting to perk up a bit. There might be a bit of sunshine today.

Scott Carrlee

How about the weather in FBX Della?

Della Hall

warm!

Scott Carrlee

how warm?

Della Hall

around 50s

Scott Carrlee

Wow!!

Hi Angie

Angie Demma

Hello!

Scott Carrlee

we are just getting weather updates from around the state

Angie Demma

it's another beautiful day here, maybe a little overcast but warm

Scott Carrlee

Seems like Spring might really be here!!

oh did I just jinx it?

Angie Demma

I'm sure it will snow again

Scott Carrlee

So I thought I would start off by giving an update on the SLAM building and the ASM Move Project.

Here is the current situation; the SLAM building is behind schedule (ha ha what building project did not get behind schedule?!). I am not sure of the exact delay in weeks but it is somewhere around 10 weeks behind. At least that is for the Vault portion of the building. They may be able to make up some time on the construction of the rest of the building once we are out of their way.

So the new, new , new Move date is ...

wait for it...

May 19th

This is actually 11 weeks after the original move date of March 3. So as you can imagine this has wreaked havoc on the scheduling of the Exo project and I am very thankful for the patience on the part of the exo participants. Anyway, we have had to adjust our schedule accordingly. What seemed like a pretty straightforward project with 3 distinct phases has become a fluid dance with all parts in motion at once. We had to work on some Phase III projects such as inventory and support building during phase II

So now the situation is this, we are planning on extending the time frame beyond the original end date of May 30th. Now we will go until the end of June. This does change things a bit because we will have to scramble a bit to find appropriate housing for the Exos as our hotel deal runs out at the end of May.

What I can say is that for most of the Exos coming during this final phase, we will actually be moving objects through the tunnel.

Does anyone have any questions?

Andrew in KTN

Did they do anything about the ill placed roof drain?

Scott Carrlee

Ellen got a concession that they will put a little door in the wall of the ill placed roof drain so that she can check on it periodically

Scott Carrlee

Any other questions

Diane Fairbanks Community Museum

I've got an oddball one, not about the move.

Scott Carrlee

yes go ahead Diane

Diane Fairbanks Community Museum

In thinking about Museum Day, I am considering doing a pop up to involve other area museums? Does anyone have experience with these?

Scott Carrlee

It is a shame that Jane seems to have left the chat because I believe her museum the Juneau Douglas City Museum did a pop up museum. You can contact Jane at the JDCM and ask her about it or Margie the Curator there. I think it involved a moving van

Diane Fairbanks Community Museum

Ok, will do.

Scott Carrlee

Any other question related to the ASM move or anything else?

Right now in the SLAM building, the elevator is being installed and the storage cabinetry is being installed. They got permanent power to the building this week; which is a big deal

Andrew in KTN

I have a question regarding Grant-in-Aid.

Scott Carrlee

Perfect

Andrew in KTN

We got an informal estimate for a security upgrade project.

My question is: Is a formal quote necessary for the grant-in-aid application? Or is there a way to attach a document letter or estimate from the contractor to the app?

Scott Carrlee

Is this for the regular grant like for a project up to 10K?

Andrew in KTN

Yes

Scott Carrlee

You can email me a pdf of the letter. I think that should fly

Andrew in KTN

Cool.

Scott Carrlee

The only problem would be that if the estimate is low, then you would be on the hook for the difference. There is no way to get more funds after the request goes in

Andrew in KTN

Gotcha.

Scott Carrlee

If it the estimate happens to be higher than the actual then you can let me know and we can work out a new budget. This sometimes happens between the time a request is made and the actual thing is purchased

Andrew in KTN

Okay, thx Scott

Helen Alten

Can you tell us more about Grant In Aid?

Scott Carrlee

Sure Helen that is what I wanted to talk about anyway. So the GIA has made a big change this year in that it is all online. We are no longer accepting mailed or emailed applications. For the application we are using SurveyMonkey. This has the advantage of being easy to use and available to everyone

The one big down side is that once you start an application you have to finish it. You can't save an application. So for the longer Regular grant we have provided a template in WORD that allows you to work on the grant off line. We didn't do it for the other two grants because they are truly so short that I don't think it is necessary and I don't really want to read that much anyway

If people really want a template for the mini I suppose we could produce one. But as I said, I designed those applications to be really short and easy to fill out. The point is for you all not to have too much work to do so I would rather you just went online and typed it in one time

I mean for the Internship grant one of the questions is who is going to supervise the intern. That should be pretty easy to type in without a template. Any other questions?

Did that answer your question Helen?

Helen Alten 2

Oh, yes, thank you. But I think I would be more comfortable if there was something similar with the minis. Because I am worried about needing info and not having it on hand as I write.

Diane Fairbanks Community Museum

What is allowable under the minis?

Scott Carrlee

you mean what projects or what purchases are allowable?

Diane Fairbanks Community Museum

Purchases.

Scott Carrlee

Well you can't buy collections and you can't do construction on your museum. But other than that, you can purchase anything that you can make a case that it helps you achieve your mission and engage your public

Helen Alten 2

what about hiring an engineer to look at the RH/T?

Scott Carrlee

Helen, the Alutiiq museum did just that

Helen Alten 2

Oooh. Now I know who to call.

Helen Alten 2

Can we get a copy of their successful application? (no money, just text)

Scott Carrlee

You would have to ask them for it Helen

Helen Alten 2

OK

Scott Carrlee

Not because I don't want to send it but because all my files are in storage

The Juneau douglas city museum also did environmental upgrades and use some GIA money for it but I can't remember the particulars

Jane Lyndsay was having technical difficulties and couldn't log on today

Helen Alten 2

Going to make those Freedom of Information Requests really difficult to answer....

Scott Carrlee

Yup. Deep storage

Helen Alten 2

LOL

Hayley Chambers 1

Would a combination of collections supplies (folders) and intern \$ be acceptable? Like if we wanted to have an intern work on cataloging a large archival collection.

Scott Carrlee

Hayley, yes that is good. It is always good to have the things related. The committee does not like to see a shopping list of unrelated projects and supplies

Scott Carrlee

As to your question about the Template for the mini and internship grants, you can leave Survey Monkey open for as long as you need. It won't time you out

Diane Fairbanks Community Museum

We need a new computer. And a long-overdue PastPerfect upgrade. Can that get covered under a mini?

Scott Carrlee

Yes most likely you could do that for under 2K. That is always a good thing for collections management.

But I will warn you that some museums have tried to use the mini grant for Computer upgrades every couple of years and the Review Committee got tired of the same request over and over

If you have not applied in a while or if you have not requested a computer in a while then it should fly.

Diane Fairbanks Community Museum

Gotcha.

Scott Carrlee

These are great questions are there any more? Anything else that I missed

This is a good time to ask questions about your individual project. For the Mini Grant and the Internship grant you have to run it by me first before you apply because the applications are kept extremely short and it helps if I know what you are intending with your project. Especially the internship grant can be tricky because there is more than one way to get an intern through GIA

If you ask me about it during a chat it will qualify as having run it by me

Della Hall

we can only apply for one of the three?

Scott Carrlee

Yes only one per institution per year

Della Hall

what about ongoing cataloging projects? does it need to be a distinct project that has a beginning and end within the grant period, or can it be part of an ongoing effort to catalog the collections as a whole?

Scott Carrlee

Della, this is a great question

I would definitely try and develop it in phases. Because with a huge project that will be on-going for years, the committee still wants to see that there are deliverables for the grant. I know of requests in the past that went something like "give us the money and we will see how far we get with the cataloging" and those did not do so well in review

You need to get the committee something that indicates how much you think you can get done in one phase or one summer or something

Della Hall

ok. so i have come up with an idea for the PAM that involves dividing the museum up like a pie (since it's round) and taking each section as an exhibit to be developed, so we could focus on cataloging the objects for a specific exhibit section. Is that more along the lines of something that might be supported?

Scott Carrlee

Yes definitely would be supported. If you want to do it geographically like sections of a pie, that would be good. You will have to somehow attach numbers to it, like it takes an hour to do an object and we have 300 objects in that section so we think it will take 300 hours

Something like that

Della Hall

ah, ok

Scott Carrlee

Because in the end the committee wants to be able to see if you were close to the estimate

Della Hall

thank you!

Scott Carrlee

It also helps if you say this looks like it will be a 3 year or 3 phase project. And then if you come back again for money then you say it is phase II. I know of one museum that did not do that and it looked like they were just asking for more money to do a project that the committee thought was already done

Della Hall

how many phases is too many phases? The pie example could be done in phases per each "slice" (phase 1: cataloging, phase 2: designing exhibit, phase 3: implementation), or by phases for the whole museum (slice 1: phase one, slice two: phase 2, and so on). There could be like 7 phases. or is that too many?

Scott Carrlee

I know that is a tough one for a museum like the PAM that has so many needs. I would really concentrate on one thing like the inventory that will form the basis for getting everything cataloged. Try and break it down into some reasonable phase structure

I do think 7 phases is probably too many

Della Hall

i agree

Scott Carrlee

You know maybe trying to simplify the activities so that you are not trying to do it all at once.

Like first and inventory, next start cataloging the macro objects

something like that

Diane Fairbanks Community Museum

Is there any way to fund personnel for a specific project through GIA. We received a restricted donation for a specific collection, and have plans in the works, but it's past the scope of a volunteer to run it.

Scott Carrlee

yes you can hire personnel with GIA funds, but there is a caveat to doing it

You can't keep hiring the same person over and over again or it starts to look like a salary replacement grant. SO if it is a long project, like Della was describing then you will need to define it in phases and make it clear that you are hiring that person for that phase. Some museums have tried to keep people on board by continually writing GIA grants for them. I can't blame them for this but after a while it looks more like salary replacement and less like project based funding

Thanks everyone for the terrific questions

Diane Fairbanks Community Museum

Nope. It's an upgrade to an existing collection. Thanks Scott!

Bye!

Hayley Chambers 1

Thank you Scott!

Scott Carrlee

I am available by email or phone for more consultations

Next chat is May 14th

Scott Carrlee

12:01 PM

Hope you all have a terrific rest of your week

Della Hall

thank you!

Eleanor

Have a great month - talk to you later

Next Chat Session

May 14, 11 am