



Alaska State Museum's Grant-in-Aid

Fiscal Year 2020 Guidelines

Please contact Anjuli Grantham, Curator of Statewide Services, at 907-465-4806 or anjuli.grantham@alaska.gov with your questions.

Grant Opportunities

Contingent upon funding by the Alaska State Legislature, the Alaska State Museum (ASM) will award grants to Alaska museums for projects scheduled to take place between July 1, 2019 and June 30, 2020. The Grant-in-Aid (GIA) is governed by Alaska State Statute [AS 14.57.010](#) and Alaska Administrative Code [4 AAC 58.200](#).

Museums can apply for one of the three grant programs during the year. Each grant program has a separate online application form with associated templates for developing proposals, which are available on [ASM's Grant-in-Aid webpage](#).

All applicants are encouraged to contact Anjuli Grantham, Curator of Statewide Services, to discuss Grant-in-Aid projects prior to submitting applications.

REGULAR GRANTS: Regular grants are available to fund projects up to \$10,000.

MINI-GRANTS: Mini-grants are available to fund projects up to \$2,000. Mini-grant applications are quick to complete. They are evaluated apart from Regular and Internship applications, using a simplified scoring process.

INTERNSHIP GRANTS: The internship program provides a stipend for travel, living, and a housing supplement (if necessary) for a graduate student to participate in an 8-week internship at a host museum during the summer of 2020. The Curator of Statewide Services recruits and selects graduate student interns and assists supervising the intern.

The hosting museum must provide all of the necessary supplies and equipment to execute the project, provide a primary supervisor, and provide partially or fully subsidized housing for the

duration of the internship. The internship provides graduate students in programs affiliated with the museum field with work experience and a project that the interns can highlight in their resume or in their portfolio. For museums, the interns bring a variety of skills that can directly benefit the museum and the development of museum staff capacities. *Please contact Anjuli Grantham to discuss possible internship projects before submitting the grant. Additional information about the internship grant, including project examples, is included in the internship grant template.*

Application Review

You can submit a draft of a grant application to receive feedback on your proposal prior to submitting your final application. Submit the draft to Anjuli Grantham by May 10 to receive feedback. Use a GIA template (available on the GIA website) to submit your draft.

Application Deadline and Award Notification

The deadline for grant submission is 11:59 PM on June 1, 2019.

ASM will send official notification of the funding decision after July 1. The grant award letter may set stipulations on the content and/or cost of the project based on the application and panel review. Applicants might be asked to revise the grant budget to conform to the awarded amount.

Eligible Projects and Expenses

ASM provides Alaska museums or museum-support organizations with Grant-in-Aid (GIA) awards for projects that supplement or improve the services that a museum provides.

Organizations can use grant awards for projects related to collections, exhibits, education, outreach, and organizational development. GIA funds can be used to purchase supplies and equipment, pay for contractual services or personnel, or other items necessary to support and improve museum services and operations.

GIA provides funding for professional development or training, but only if the training directly supports the specific project outlined in an application. No more than 10% of a project budget can fund administrative (in-direct) expenses.

Grant-In-Aid will NOT fund projects designed to restore historic sites and structures, for collection acquisitions, for costs incurred prior to the date of the grant award letter, to replace or offset employee payroll that would otherwise be paid, or for re-granting purposes.

Applicant Eligibility

Alaska museums or museum-related organizations can apply, which includes historical societies, historic sites, museum support groups, cultural centers, and science centers. A

museum or related organization can submit only one application for its direct benefit in any granting year.

To qualify, an applicant must:

1. be a legally organized, permanent, non-profit organization, that is essentially educational in purpose; and
2. own, care for, utilize and interpret tangible objects and exhibit them to the public; and
3. be open and advertised to the public on a regularly scheduled basis for no less than 90 days total, in the fiscal year for which a grant is requested; and
4. employ at least one person, or the full-time equivalent,* either paid or unpaid, whose time is primarily devoted to the care and public exhibition of objects owned or used by the museum; and
5. maintain separate and distinct itemized budget records (if part of a parent organization); and
6. have satisfactorily filed all previous year Grant-in-Aid accounting, if applicable; and
7. not be a state or federal governmental entity, or be acting on behalf of a state or federal governmental entity;

-OR-

8. be a legally organized, permanent, non-profit organization, the purpose of which is to augment and enhance statewide museum services, practices and education; and have satisfactorily filed all previous year Grant-in-Aid accounting, if applicable.

* Full-time during the calendar period the museum is open to the public. Part-time positions can be combined to equal one full-time position.

FY 2020 Grant-in-Aid Calendar

April 1, 2019	Application opens
June 1, 2019	Grant submission deadline
July 1, 2019	Grant award notifications mailed
May 1, 2020	Deadline for written requests for Regular grant and Mini-grant project extensions.
June-August, 2020	Interns at host museums
June 30, 2020	Final report deadline for Regular and Mini grants
September 30, 2020	Final report deadline for Internship grants and other grant projects that received an extension

Organization are ineligible to receive new GIA awards until they have submitted final reports.

For More Information

Please visit ASM's Statewide Services webpage or contact Anjuli Grantham, Curator of Statewide Services at 906-465-4806 or anjuli.grantham@alaska.gov.