

**Designated SEA Reviewer Form**  
School Year 2016-2017

**Persons Designated to Sign Migrant Certificates of Eligibility**

District: \_\_\_\_\_

The Certificate of Eligibility (COE) asks for the signature of the State Education Agency (SEA) designated reviewer. This is the federal term for the person in the district who reviews the final COE for completeness, accuracy, eligibility, and provides the final signature. In the past, they were called the Authorized District Representative. This person must be someone other than the parent or recruiter.

Training and materials are provided to all SEA Designated Reviewers that explain eligibility for the Migrant Education Program (MEP).

**Names of district personnel designated by the SEA to sign COEs:**

|            |           |
|------------|-----------|
| Print Name | Signature |
| Print Name | Signature |

Note: If staffing changes occur during the year, EED should be informed of changes in this list of authorized signatures.

**Please return by September 15, 2016 to:**

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