

Remote Access Agreement

Submission Deadline: August 15, 2016

Please Print Clearly

Fax or Email Completed Form to Amanda Mosher
Fax: (907)465-2989 - Email: amanda.mosher@alaska.gov

Company or Organization: _____

Telephone Number: _____

Date of Request: _____

Purpose of Access: Use of Migrant Education Program Student Database

Duration of Agreement: July 1, 2016 – June 30, 2017

(Not to exceed 365 days)

Please indicate your status:

Federal Programs	<input type="checkbox"/> Employee	<input type="checkbox"/> Contractor	<input type="checkbox"/> Other: _____ <i>Please Explain</i>
Records Manager:	<input type="checkbox"/> Employee	<input type="checkbox"/> Contractor	<input type="checkbox"/> Other: _____ <i>Please Explain</i>

By signing on the line below, you are agreeing:

- To safeguard the security of any password provided to you by system administrators
- Not to share the system access you have been given
- That you will not perform actions on Alaska Department of Education and Early Development Information Technology resources which are inconsistent with the spirit of this agreement, violate any State or Federal law or result in system instability.
- That any computer you will use to access the Migrant Education Program Student Database is protected by Anti-Virus with current updates and is free of any malicious code or applications (E.G., virus, Trojans, worms, key loggers, back doors, etc.)
- If the computer you use is a laptop, the laptop will have encryption software installed.

District Federal Programs Director

Migrant Education Records Manager

Printed Name

Printed Name

Signature of Person Above

Signature of Person Above

Date

Date

The State of Alaska reserves the right to rescind this agreement at any time without prior notification.