APK Rental Inquiry

Event Name _____

Type of Event (*check all that apply*):

☐ Public   ☐ Private   ☐ Ticketed   ☐ TV/Radio Public Broadcast

☐ Meeting/Training/Workshop   ☐ A/V Presentation/Lecture

☐ Reception   ☐ Art Activity   ☐ Wi-Fi Use   ☐ Theatric Production

☐ Other _____

Area(s) Requested with Date(s) Listed:

☐ Atrium _____

☐ Lecture Hall _____

☐ Classroom _____

☐ Museum Exclusive Viewing _____

Event Start and End Times _____

Set-up time begins _____   Clean-up time ends _____

Number of People Expected to Attend _____

Event Will Include (*check all that apply*):

☐ Caterer   ☐ Alcohol   ☐ Music   ☐ Parking Garage

Additional Notes or Special Requests:

_____

_____

Renter _____

Contact Name _____

Contact Email _____

Contact Phone _____

Date Inquiry Form Submitted _____